

.28/04/2013 - SAMRS

**Small Grant Agreement
No. SAMRS/SG/2013/02VN**

Between the parties

Name: Slovak Agency for International Development Cooperation
Resident at: Bratislava, Slovak Republic
Founded by: Slovak Ministry of Foreign Affairs
Act No. 617/2007/5.Dec.2007
Contact address: Drotarska cesta 46, 811 02 Bratislava, Slovak Republic
Bank Acc. No.:
Bank Name: State Treasury
ID No. (ICO):
Telephone: +421-2-6820-5011
Fax: +421-2-6820-5012
Represented by: Mrs. Lucia Lackova, Director

And

Name: SympaMeals - A Charity Supporting Poor Patients
Resident at: 91 Nguyen Khuyen, Dong Da District Hanoi
Telephone: +84 903 404 442
E-mail: hop.dang@allens.com.au
Represented by: Mr. Hop Dang, Director

This Small Grant Agreement between the parties relates to the implementation of the Project **Medical and Office Equipment for the Pediatric Department of Vietnam, National Cancer Hospital** supported by the small grant from the Slovak ODA under the Contract No. **SAMRS/SG/2013/02VN**.

1. The SympaMeals - A Charity Supporting Poor Patients agrees to implement the project as described in its Small Grant Application Form as the Final Beneficiary.
2. The aim of the project is to provide the National Cancer Hospital - Pediatric Department with a patient monitor and computers to assist with the administration work in the emergency room.



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3. The project is to be implemented by the Final Beneficiary within six months from the signing this agreement.
4. The total amount of the financial contribution from the Slovak Agency for International Development Cooperation to the Final Beneficiary will not exceed **EUR 4 662** (in words four thousand six hundred sixty two).
5. With this support the Final Beneficiary will pay for 1 new tech monitor, 1 monitor stand and 2 HP Compaq Desktops.
6. The financial contribution from the Slovak Agency for International Development Cooperation will be available and can be spend only after signing this agreement.
7. The financial contribution of **EUR 4 662** will be disbursed in two installments.
8. The first installment in the amount of **70%** from the total grant, i.e. **EUR 3 263,40** (in words three thousand two hundred sixty three point forty) will be paid to the Final Beneficiary by the Slovak Embassy in Hanoi after signing this agreement.
9. The Final Beneficiary shall provide the Slovak Embassy in Hanoi with the Project Completion Report including the Financial Report within **45 days** after the completion of the project. Both documents shall be submitted in English language. The Financial Report shall contain the complete accounting documentation, i.e. order of services, invoices from service providers and payments made by the Final Beneficiary. The sample forms of the Completion Report and the Financial Report are attached to this Small Grant Agreement.
10. The remaining **30%** from the total grant, i.e. **EUR 1 398,60** (in words one thousand three hundred ninety eight point sixty) will be paid to the Final Beneficiary by the Slovak Embassy in Hanoi within **30 days** after the Slovak Agency for International Development Cooperation endorses the Final Completion Report and the Financial Report.
11. The Final Beneficiary will permit the monitors and evaluators of the Slovak ODA to access the documentation related to the project implementation and to provide them with assistance in reviewing the project progress and impact.
12. The Final Beneficiary is obliged to use the Slovak Aid logo on all information outputs relating to the implementation of the project.
13. The Final Beneficiary is obliged to respect the implementation time schedule and budget lines and to inform the Slovak Agency for International Development Cooperation on all circumstances which can cause any significant deviation and/or jeopardize the project objectives and outputs.
14. Should the Final Beneficiary use the financial contribution contrary to the agreed project description, the Slovak Embassy in Hanoi may decide to stop the project financing. Consequently the Slovak Agency for International Development Cooperation may terminate this Small Agreement and demand the return of allocated money.
15. The Final Beneficiary is obliged to return the allocated money within 15 days from the date this Small Grant Agreement is terminated. The allocated money should be returned to the account of the Slovak Embassy in Hanoi.



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return the allocated money within the above time period
the Slovak Agency for International Development Cooperation may charge it with the late
payment fees.

Date: 13.4.2013

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Slovak Agency for International
Development Cooperation

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SympaMeals - A Charity
Supporting Poor Patients

Enclosure:

1. Small Grant Completion Report
2. Small Grant Financial Report