



for International Development Cooperation

. 09/03/2013 - SAMRS

Small Grant Agreement No. SAMRS/SG/2013/04SRB

Between the parties

Name:	Slovak Agency for International Development Cooperation
Resident at:	Bratislava, Slovak Republic
Founded by:	Slovak Ministry of Foreign Affairs Act No. 617/2007/5.Dec.2007
Contact address:	Drotarska cesta 46, 811 02 Bratislava, Slovak Republic
Bank Acc. No.:	
Bank Name:	State Treasury
ID No. (ICO):	
Telephone:	+421-2-6820-5011
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Represented by:	Mrs. Lucia Lackova, Director

And

Name:	Research Institute of Development and European Affairs
Resident at:	Sheshi Nena Tereze, Hyrja I, 59/A, No. 10, Pristina
Registered at:	Ministry of Finance
Telephone:	+381 38 746 206
E-mail:	ridea.institute@gmail.com
Represented by:	Mr. Labinot Greicevci, Executive Director

This Small Grant Agreement between the parties relates to the implementation of the Project **Í Establishing a mini academic libraryÎ** supported by the small grant from the Slovak ODA under the Contract No. **SAMRS/SG/2013/04SRB**.

1. The Research Institute of Development and European Affairs agrees to implement the project as described in its Small Grant Application Form as the Final Beneficiary.
2. The aim of the project is to establish a mini-library at Research Institute of Development and European Affairs.

3. The project is to be implemented by the Final Beneficiary within six months from the signing this agreement.
4. The total amount of the financial contribution from the Slovak Agency for International Development Cooperation to the Final Beneficiary will not exceed **EUR 4 400** (in words four thousand four hundred).
5. With this support the Final Beneficiary will pay for project manager, librarian, 1 PC, 1 Shelf, 200 books, telephone and office supplies.
6. The Research Institute of Development and European Affairs will contribute to the project with the amount of **EUR 150** (in words one hundred fifty).
7. The financial contribution from the Slovak Agency for International Development Cooperation will be available and can be spend only after signing this agreement.
8. The Final Beneficiary shall provide the Liaison Office of Slovakia in Pristina with the Project Completion Report including the Financial Report within **45 days** upon the completion of the project. Both documents shall be submitted in English language. The Financial Report shall contain the complete accounting documentation, i.e. order of services, invoices from service providers including those made from Beneficiary's own sources. The sample forms of the Completion Report and the Financial Report are attached to this Small Grant Agreement.
9. The Final Beneficiary will permit the monitors and evaluators of the Slovak ODA to access the documentation related to the project implementation and to provide them with assistance in reviewing the project progress and impact.
10. The Final Beneficiary is obliged to use the Slovak Aid logo on all information outputs relating to the implementation of the project.
11. The Final Beneficiary is obliged to respect the implementation time schedule and budget lines and to inform the Slovak Agency for International Development Cooperation on all circumstances which can cause any significant deviation and/or jeopardize the project objectives and outputs.
12. Should the Final Beneficiary use the financial contribution contrary to the agreed project description, the Liaison Office of Slovakia in Pristina may decide to stop the project financing. Consequently the Slovak Agency for International Development Cooperation may terminate this Small Agreement and demand the return of allocated money.
13. The Final Beneficiary is obliged to return the allocated money within 15 days from the date this Small Grant Agreement is terminated. The allocated money should be returned to the account of the Liaison Office of Slovakia in Pristina.
14. If the Final Beneficiary does not return the allocated money within the above time period the Slovak Agency for International Development Cooperation may charge it with the late payment fees.



or International Development Cooperation

Date: 18.3.2013

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Slovak Agency for International
Development Cooperation

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Research Institute of
Development and European
Affairs

Enclosure:

1. Small Grant Completion Report
2. Small Grant Financial Report