

č: 75/07/2014 - SAMRS

**Small Grant Agreement
No. SAMRS/SG/2014/01MK**

Between the parties

Name:	Slovak Agency for International Development Cooperation
Resident at:	Bratislava, Slovak Republic
Founded by:	Slovak Ministry of Foreign and European Affairs Act No. 617/2007/5. Dec.2007
Contact address:	Grösslingova 35, 811 09 Bratislava, Slovak Republic
IBAN:	
Bank Name:	
ID No. (ICO):	31819559
Telephone:	+421-2-6820-5011
Fax:	+421-2-6820-5012
Represented by:	Mrs. Lucia Lackova, Managing Director

And

Name:	Macedonian Resource Center, MDC-Ti.net
Resident at:	Leninova 11, 1000 Skopje
Registered at:	Macedonia, Nr. 5733448
Telephone:	++389 (0) 23246794, ++389 (0) 70367731
E-mail:	gordana@mdctinet.org.mk
Represented by:	Mr. Arijan Toska, Executive Director

This Small Grant Agreement between the parties relates to the implementation of the Project **“Training for health and safety at work”** supported by the small grant from the Slovak ODA under the Contract No. **SAMRS/SG/2014/01MK**.

1. The **Macedonian Resource Center, MDC-Ti.net** agrees to implement the project as described in the Small Grant Application Form as the Final Beneficiary.
2. The aim of the project is to increase awareness of 100 Roma informal waste collectors in health and safety at their work.
3. The project is to be implemented by the Final Beneficiary within six months from the signing this agreement.
4. The total amount of the financial contribution from the Slovak Agency for International Development Cooperation to the Final Beneficiary will not exceed **EUR 4 950** (in words five thousand nine hundred fifty Euro).
5. According to the Small Grant Application Form which is integral part of this Agreement and with this support, the Final Beneficiary will pay for delivery of trainings for Roma waste

collectors, travel expenses, refreshment during seminars and protective supplies (100 pairs of T-shirts, 100 pairs of gloves, 100 pairs of gum boots, and 100 protective masks).

6. The financial contribution from the Slovak Agency for International Development Cooperation will be available and can be spend only after signing this agreement.
7. The financial contribution of **EUR 4 950** will be disbursed in **two installments**.
8. The installment in the amount of **70%** from the total grant, i.e. **EUR 3 465** (in words three thousand four hundred sixty five Euro) will be paid to the Final Beneficiary by the Slovak Embassy in Skopje after signing this agreement.
9. The Final Beneficiary shall provide the Slovak Embassy in Skopje with the Project Completion Report including the Financial Report within **45 days** after the completion of the project. Both documents shall be submitted in English language. The Financial Report shall contain the complete accounting documentation, i.e. order of services, invoices from service providers and payments made by the Final Beneficiary. The sample forms of the Completion Report and the Financial Report are attached to this Small Grant Agreement.
10. The remaining **30%** from the total grant, i.e. **EUR 1 485** (in words one thousand four hundred eighty five EUR) will be paid to the Final Beneficiary by the Slovak Embassy in Skopje within **60 days** after the Slovak Agency for International Development Cooperation endorses the Final Completion Report and the Financial Report.
11. The Final Beneficiary will permit the monitors and evaluators of the Slovak ODA to access the documentation related to the project implementation and to provide them with assistance in reviewing the project progress and impact.
12. The Final Beneficiary is obliged to use the Slovak Aid logo on all information outputs relating to the implementation of the project.
13. The Final Beneficiary is obliged to respect the implementation time schedule and budget lines and to inform the Slovak Agency for International Development Cooperation on all circumstances which can cause any significant deviation and/or jeopardize the project objectives and outputs.
14. Should the Final Beneficiary use the financial contribution in contrary to the agreed project description, the Slovak Embassy in Skopje may decide to stop the project financing. Consequently, the Slovak Agency for International Development Cooperation may terminate this Small Agreement and demand the return of allocated money.
15. The Final Beneficiary is obliged to return the allocated money within 15 days from the date of termination of the Small Grant Agreement by the Slovak Agency for International Development Cooperation. The allocated money should be returned to the account of the Slovak Embassy in Skopje.
16. If the Final Beneficiary does not return the allocated money within the above time period, the Slovak Agency for International Development Cooperation may charge it with the late payment fees.

Date: June 26, 2014

.....
on behalf of
the Slovak Agency for International
Development Cooperation

.....
on behalf of
Macedonian Resource Center
MDC-Ti.net

Enclosure:

1. Small Grant Completion Report Form
2. Small Grant Financial Report Form
3. Small Grant Application Form
4. Budget table