

č: 80/07/2014 - SAMRS

**Small Grant Agreement  
No. SAMRS/SG/2014/01ALB**

Between the parties

Name:	Slovak Agency for International Development Cooperation
Resident at:	Bratislava, Slovak Republic
Founded by:	Slovak Ministry of Foreign and European Affairs Act No. 617/2007/5. Dec.2007
Contact address:	Grösslingova 35, 811 09 Bratislava, Slovak Republic
IBAN:	
Bank Name:	
ID No. (ICO):	31819559
Telephone:	+421-2-6820-5011
Fax:	+421-2-6820-5012
Represented by:	Mrs. Lucia Lackova, Managing Director

And

Name:	"PUBLIC" Organisation
Resident at:	Rruga "Dora Distria" Nr. 3, 1019 Tirana
Registered at:	Albania, Nr. L41526454A
Telephone:	++355 4 2259359, 692817242
E-mail:	ornela.cuci@yahoo.com
Represented by:	Ms. Ornela Cuci, Executive Director

This Small Grant Agreement between the parties relates to the implementation of the Project **"Green TIRANA"** supported by the small grant from the Slovak ODA under the Contract No. **SAMRS/SG/2014/01ALB**.

1. The Non-governmental organization **"PUBLIC"** agrees to implement the project as described in the Small Grant Application Form as the Final Beneficiary.
2. The aim of the project is to raise awareness on waste recycling at two schools via involving students and teachers in "green" activities.
3. The project is to be implemented by the Final Beneficiary within six months from the signing this agreement.
4. The total amount of the financial contribution from the Slovak Agency for International Development Cooperation to the Final Beneficiary will not exceed **EUR 3 720** (in words three thousand seven hundred twenty Euro).
5. According to the Small Grant Application Form which is integral part of this Agreement and with this support, the Final Beneficiary will pay for 2selective bins, campaign materials and

logistics, gloves, plastic cases, transport, expert fee, office supplies, materials for handloom and other services (operational costs).

6. The financial contribution from the Slovak Agency for International Development Cooperation will be available and can be spend only after signing this agreement.
7. The financial contribution of **EUR 3 720** will be disbursed in **two installments**.
8. The installment in the amount of **70%** from the total grant, i.e. **EUR 2 604** (in words two thousand six hundred four Euro) will be paid to the Final Beneficiary by the Slovak Embassy in Tirana after signing this agreement.
9. The Final Beneficiary shall provide the Slovak Embassy in Tirana with the Project Completion Report including the Financial Report within **45 days** after the completion of the project. Both documents shall be submitted in English language. The Financial Report shall contain the complete accounting documentation, i.e. order of services, invoices from service providers and payments made by the Final Beneficiary. The sample forms of the Completion Report and the Financial Report are attached to this Small Grant Agreement.
10. The remaining **30%** from the total grant, i.e. **EUR 1 116** (in words one thousand one hundred sixteen EUR) will be paid to the Final Beneficiary by the Slovak Embassy in Tirana within **60 days** after the Slovak Agency for International Development Cooperation endorses the Final Completion Report and the Financial Report.
11. The Final Beneficiary will permit the monitors and evaluators of the Slovak ODA to access the documentation related to the project implementation and to provide them with assistance in reviewing the project progress and impact.
12. The Final Beneficiary is obliged to use the Slovak Aid logo on all information outputs relating to the implementation of the project.
13. The Final Beneficiary is obliged to respect the implementation time schedule and budget lines and to inform the Slovak Agency for International Development Cooperation on all circumstances which can cause any significant deviation and/or jeopardize the project objectives and outputs.
14. Should the Final Beneficiary use the financial contribution in contrary to the agreed project description, the Slovak Embassy in Tirana may decide to stop the project financing. Consequently, the Slovak Agency for International Development Cooperation may terminate this Small Agreement and demand the return of allocated money.
15. The Final Beneficiary is obliged to return the allocated money within 15 days from the date of termination of the Small Grant Agreement by the Slovak Agency for International Development Cooperation. The allocated money should be returned to the account of the Slovak Embassy in Tirana.
16. If the Final Beneficiary does not return the allocated money within the above time period, the Slovak Agency for International Development Cooperation may charge it with the late payment fees.

Date:

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Slovak Agency for International  
Development Cooperation

.....  
“PUBLIC” Organisation

Enclosure:

1. Small Grant Completion Report Form
2. Small Grant Financial Report Form
3. Small Grant Application Form