

č: 134/10/2014 - SAMRS

**Small Grant Agreement
No. SAMRS/SG/2014/04UA**

Between the parties

Name:	Slovak Agency for International Development Cooperation
Resident at:	Bratislava, Slovak Republic
Founded by:	Slovak Ministry of Foreign and European Affairs Act No. 617/2007/5.Dec.2007
Contact address:	Grösslingova 35, 811 09 Bratislava, Slovak Republic
IBAN:	
Bank Name:	
ID No. (ICO):	31819559
Telephone:	+421-2-6820-5011
Fax:	+421-2-6820-5012
Represented by:	Mrs. Zuzana Letkova, Managing Director

And

Name:	Carpathian agency of human rights "VESTED"
Resident at:	88015 Uzhhorod, General Svobodu Street 5/34
Registered at:	Ukraine, 3.2.1998, Nr. 1 324 120 0000 000737
Telephone:	+38 (0312) 619661
E-mail:	yatskoff@gmail.com
Represented by:	Mr. Mykola Yatskov, Vice-President

This Small Grant Agreement between the parties relates to the implementation of the Project **"Creation of the Student Parliament Media - Centre of Uzhhorod"** supported by the small grant from the Slovak ODA under the Contract No. **SAMRS/SG/2014/04UA**.

1. The **Carpathian agency of human rights "VESTED"** agrees to implement the project as described in the Small Grant Application Form as the Final Beneficiary.
2. The aim of the project is to facilitate the building of an open society in Ukraine by developing civic participation and free exchange of information between students of Uzhhorod school network and civic support of student activism. Within the project the following results will be achieved: Result 1: student parliament media centre will be set up, special equipment for the centre will be purchased, training seminar will be organized for 15 youth leaders on how to use the equipment, editorial board will be formed. Result 2: one seminar and one workshop will be organized for 15 volunteers on citizen journalism and new media usage, media database will be created for message dissemination, 10 articles will be prepared for publishing in media, and 5 videos for media will be prepared.
3. The project is to be implemented by the Final Beneficiary within six months from the signing this agreement.

4. The total amount of the financial contribution from the Slovak Agency for International Development Cooperation to the Final Beneficiary will not exceed **EUR 5 000** (in words five thousand Euro).
5. According to the Small Grant Application Form which is integral part of this Agreement and with this support, the Final Beneficiary will pay for: one monoblock Lenovo C560, MF Printer Canon, Laptop Lenovo, SW MS Windows 7 professional, USB flash drive, Camera Nikon D3100, Memory card, Video camera SONY HDR-CX530, Projector Viewsonic, Screen Sopar 200 X, Speakers, Cutter KW-Trio 3025, Stitcher bind mark CB2100, Laminator, Stationary and office supplies (CDs, paper, cartridge for printer, pens, folders, lamination materials) and Organization of events/service contract (press conference, coffee breaks - 4 events, label printing, banner with Slovak Aid logo and coach services).
6. The financial contribution from the Slovak Agency for International Development Cooperation will be available and can be spend only after signing this agreement.
7. The financial contribution of **EUR 5 000** will be disbursed in **two installments**.
8. The installment in the amount of **70%** from the total grant, i.e. **EUR 3 500** (in words three thousand five hundred Euro) will be paid to the Final Beneficiary by the Consulate General of Slovakia in Uzhhorod after signing this agreement.
9. The Final Beneficiary shall provide the Consulate General of Slovakia in Uzhhorod with the Project Completion Report including the Financial Report within **45 days** after the completion of the project. Both documents shall be submitted in English language. The Financial Report shall contain the complete accounting documentation, i.e. order of services, invoices from service providers and payments made by the Final Beneficiary. The sample forms of the Completion Report and the Financial Report are attached to this Small Grant Agreement.
10. The remaining **30%** from the total grant, i.e. **EUR 1 500** (in words one thousand five hundred EUR) will be paid to the Final Beneficiary by the Consulate General of Slovakia in Uzhhorod within **30 days** after the Slovak Agency for International Development Cooperation endorses the Final Completion Report and the Financial Report.
11. The Final Beneficiary will permit the monitors and evaluators of the Slovak ODA to access the documentation related to the project implementation and to provide them with assistance in reviewing the project progress and impact.
12. The Final Beneficiary is obliged to use the Slovak Aid logo on all information outputs relating to the implementation of the project.
13. The Final Beneficiary is obliged to respect the implementation time schedule and budget lines and to inform the Slovak Agency for International Development Cooperation on all circumstances which can cause any significant deviation and/or jeopardize the project objectives and outputs.
14. Should the Final Beneficiary use the financial contribution in contrary to the agreed project description, the Consulate General of Slovakia in Uzhhorod may decide to stop the project financing. Consequently, the Slovak Agency for International Development Cooperation may terminate this Small Agreement and demand the return of allocated money.

15. The Final Beneficiary is obliged to return the allocated money within 15 days from the date of termination of the Small Grant Agreement by the Slovak Agency for International Development Cooperation. The allocated money should be returned to the account of the Consulate General of Slovakia in Uzhhorod.
16. If the Final Beneficiary does not return the allocated money within the above time period, the Slovak Agency for International Development Cooperation may charge it with the late payment fees.

Date: 30.10.2014

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Slovak Agency for International
Development Cooperation

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Carpathian agency of human rights
VESTED

Enclosure:

1. Small Grant Completion Report Form
2. Small Grant Financial Report Form
3. Small Grant Application Form